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| Approved by | C Saunders | Issue No 003 |

General Objectives

The Directors of Roberts Metal Packaging recognise that the development and implementation of a hygiene policy and practices is a key element in the satisfaction of our customer requirements.

We are committed to producing safe legal products and maintaining the standards that will prevent our customers being put at risk. This will be achieved through the effective management of these risks and by promoting a positive attitude in our organisation towards hygiene standards.

Company Responsibility

The implementation of Hazard analysis and critical control point (HACCP) procedures is seen as a key part of our continued hygiene improvement process and will be helped by the implementation team and by input of all employees throughout the business, whether involved in the production process, or in the support of our business. This will also include all site visitors and contractors that may be required to attend our site

The identification, assessment and control of hygiene risks are a management responsibility and have equal importance to Safety, Quality, and Productivity.

Employee Responsibility

The administration of the policy is the responsibility of the management team. The implementation of the policy is the responsibility of all.

Roberts Metal Packaging believes in the involvement and cooperative effort of all employees within the organisation and also our suppliers so that we achieve continuous improvement in all aspects of the company's hygiene performance.

Chris A Saunders

Managing Director

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